

The regular meeting of the Bristol Council was held in the Townhall on November 4<sup>th</sup>, 2019 at 8:00 p.m. with Mayor Brent Orr, and Crs. Phillip Holmes, Archie Greer, Greg Graham, Brian Drummond and Debbie Kilgour. Colette O'Malley was unable to attend.

**(19-11-125)** Motion Cr. Greer that the minutes from the October 7<sup>th</sup> meeting be adopted as presented. Crd. The Mayor and Cr. Graham abstain from voting.

**(19-11-126)** Motion Cr. Drummond to adopt the agenda with the additions. Crd. The Mayor abstains from voting.

**(19-11-127) Emergency Preparedness Plan**

WHEREAS local municipalities have under the Civil Protection Act (L.R.Q., c. S-2.3), responsibility for civil security on their territory;

WHEREAS the municipality is exposed to various hazards that can be at the origin of claims;

WHEREAS the Bristol Municipal Council recognizes that the municipality may be affected by a disaster at any time;

WHEREAS the Bristol Municipal Council sees the importance of preparing for disasters likely to occur on its territory;

WHEREAS this preparation must be kept operational and be regularly monitored by the municipal council;

WHEREAS the measures put in place by the municipality and recorded in the civil security plan are in conformity with the provisions of the Regulation on Warning and Mobilization procedures and the minimum means of assistance to protect the safety of persons and property in the event of disaster;

**THEREFORE** for these reasons, it is proposed by Cr. Holmes, seconded by Cr. Kilgour and unanimously resolved that the municipality's civil security plan prepared by Christina Peck, Municipal Civil Protection Coordinator be adopted. Christina Peck will be named as the person responsible for the update and revision of the civil security plan. This resolution repeals any civil security plan previously adopted by the municipality and any previous appointment concerning the person designated to update or revise the plan. Adopted.

**(19-11-128) TECQ 2019-2023**

**WHEREAS** the municipality acknowledges the guide concerning the terms of payment of the governmental contribution within the Gas Tax Program and the contribution from Quebec (TECQ) for the years 2019 to 2023;

**WHEREAS** the municipality must respect the applicable terms of this guide in order to receive the governmental contribution which was confirmed in a letter from the Minister of Municipal Affairs and Habitation;

**IT IS RESOLVED THAT:**

Motion Cr. Drummond that the municipality will respect the applicable terms in the guide;

the municipality agrees to be solely responsible and release Canada and Quebec and also their ministers, senior officials, employees and representatives of any responsibility concerning the claims, demands, losses, damages and costs resulting in the injury to a person, their death, damages caused to property or loss attributable to a deliberate or negligent act arising directly or indirectly from the realized investments by means of financial assistance obtained for the TECQ 2019-2023 Program;

the municipality approves the content and authorizes the transfer to the Minister of Municipal Affairs and Habitation Version # 1 of the attached work program and all other required documents by the Ministry in order to receive the governmental contribution which was confirmed in a letter from the Minister of Municipal Affairs and Habitation;

the municipality undertakes to realize the minimum amount for the municipal infrastructure for the entire 5 years of the program;

the municipality will inform the Minister of Municipal Affairs and Habitation of any modifications to the programming approved by the present resolution.

the municipality confirms by the present resolution that Version # 1 of the attached work program has true realized costs and reflects the provisions of expenses for admissible work until March 31, 2023. Crd. The Mayor abstains from voting.

**(19-11-129)**

**Cadastral Operation**

WHEREAS

Lot 5 801 550 is located in Zone RT-202 where subdivisions are permitted;

WHEREAS

the cadastral operation is requested with the objective of rectifying/officialising an agreement between neighbors;

WHEREAS

the first transactions pertaining to these lots dates back to 1975 and 1978 but were never registered;

WHEREAS

the proposed cadastral plan does not respect Subdivision By-Law #313 in terms of frontage on a public or private road, minimal surface area and depth for Lot 6 339 078;

WHEREAS

the existence of these lots was not addressed during the Cadastral Reform since this information was not provided to the ministry;

- WHEREAS Subdivision By-Law # 313, article 2.6 stipulates that: “...*in the case of an enclosed lot or property, that is to say, not adjacent to a public or private road wherein this **situation existed February 1<sup>st</sup> 1984 and proven such as**, a subdivision permit can be issued for the purposes of subdividing this one lot in question*”;
- THEREFORE Motion Cr. Holmes to approve the Cadastral Plan for Lot 5 801 550 creating Lots 6 339 077, 6 339 078 and 6 339 079 as shown on Minute #10892 supplied by Richard Fortin, registered Quebec Land Surveyor. Crd. The Mayor abstains from voting.
- (19-11-130)** Motion Cr. Drummond to award MacEwen Petroleum the fuel tender for the 2020 calendar year. Crd. The Mayor abstains from voting.
- (19-11-131)** Motion Cr. Holmes to accept the tender submitted by EXP for Phase 1 of the Beach Improvement Project, which includes the sidewalk, street lighting, parking area and drainage for Wharf Road, in the amount of \$46 000, taxes extra. Crd. The Mayor abstains from voting.
- (19-11-132)** Motion Cr. Holmes to accept the quote submitted by Danny Fortin for the water filtration system for the municipal office and community centre in the amount of \$4800. Motion defeated. Cr. Greer, Cr. Drummond and Cr. Kilgour register their dissidence. The Mayor abstains from voting.
- (19-11-133)** Motion Cr. Graham to send a letter to Hydro-Quebec informing them that the municipality will be invoicing them for scene protection at fire calls with the Bristol Volunteer Fire Department. Crd. The Mayor abstains from voting.
- (19-11-134)** Motion Cr. Drummond to draft a letter of support for the grant application pertaining to the installation of an elevator to access the Shawville Lions Hall. Crd. The Mayor abstains from voting.

I, Christina Peck, Director General of the Municipality of Bristol, certify that there are credits available to pay the expenses below.

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Christina Peck, Director General

- (19-11-135)** Motion Cr. Greer that invoices totalling \$191 490.70 be paid for the month of October. Crd. The Mayor abstains from voting.
- (19-11-136)** Motion Cr. Kilgour to accept the financial statements for the month of September. Crd. The Mayor abstains from voting.
- (19-11-137)** Motion Cr. Holmes to go in camera at 9:10. Crd. The Mayor abstains from voting.
- (19-11-138)** Motion Cr. Holmes to come out of camera at 9:36. Crd. The Mayor abstains from voting.
- (19-11-139)** Motion Cr. Graham to contact Merry Jill Chabot to inquire if she would be interested in working at the library on a part-time casual basis. Crd. The Mayor and Cr. Holmes abstain from voting.
- (19-11-140)** Motion Cr. Greer to close the meeting. Crd. The Mayor abstains from voting.

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Mayor Brent Orr

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Director General Christina Peck