

The regular meeting of the Bristol Council was held in the Townhall using social distancing on December 7th, 2020 at 8:00 p.m. with Mayor Brent Orr, and Crs. Archie Greer, Greg Graham, Brian Drummond and Debbie Kilgour.

(20-12-131) Motion Cr. Kilgour that the minutes from the November 2nd meeting be adopted as presented. Crd. The Mayor abstains from voting.

(20-12-132) Motion Cr. Greer to adopt the agenda with the additions. Crd. The Mayor abstains from voting.

(20-12-133) S.C.A.O.P.I.

WHEREAS the request for authorization of a specific project #305-04-20 for a Class P Use (public infrastructure), related to the installation of a 45 metre commercial communication tower on the property identified as 3 Wharf (Lot 5 801 139) was presented;

WHEREAS the municipality has a by-law concerning specific construction, alteration or occupancy proposals for an immovable;

WHEREAS this is an admissible project under By-Law #305 on Specific Construction, Alteration or Occupancy Proposals for an Immovable (SCAOPI);

WHEREAS the particular project #305-04-20 was analyzed by the Bristol Planning Advisory Committee on October 27th, 2020, according to the applicable evaluation criteria of By-Law # 305;

WHEREAS there was a favorable recommendation of the Planning Advisory Committee in relation to the authorization request for this project;

WHEREAS this particular project aims to authorize a Class P Use over a 1 hectare area which includes the structure, the safety area surrounding the structure and its access;

WHEREAS improved internet access is a priority of the municipality especially with the current situation of people increasingly working from home;

WHEREAS the first draft of Project # 305-04-20 was adopted on November 2nd , 2020;

WHEREAS the public consultation for the proposed S.C.A.O.P.I. was held on November 24th, 2020 where the public had the opportunity to express their opinion on the project;

THEREFORE It is proposed by Cr. Drummond and seconded by Cr. Greer that Council adopt the second draft project as follows:

- council accepts the S.C.A.O.P.I. Project # 305-04-20 to authorize a class P Use for the installation of a public infrastructure in Zone AG-116 for the property identified as 3 Wharf (Lot 5 801 139);
- the activity be restricted to the installation of 1 tower;
- the structure be adequately secured to prevent any unauthorized access;
- a C.P.T.A.Q. Authorization be obtained. Crd. Unanimously.

(20-12-134) P.A.V.L. Grant

WHEREAS the Municipality of Bristol has taken note of the terms of the application of the Special Improvement Projects (PPA) component of the Local Road Assistance Program (PAVL) and undertakes to respect them;

WHEREAS the road network for which a request for financial assistance has been granted is under municipal jurisdiction and is eligible for the P.A.V.L.;

WHEREAS the work was completed in the calendar year during which it was authorized by the Minister;

WHEREAS the work carried out or the inherent costs are eligible for the P.A.V.L.;

WHEREAS the V-0321 accountability form has been duly completed;

WHEREAS the transmission of the project accounts was completed at the end of the work or **no later than December 31st, 2020** of the calendar year during which the authorization was obtained from the Minister;

WHEREAS the payment is conditional on the acceptance, by the Minister, of the accountability report relating to the project;

WHEREAS if the rendering of accounts is deemed to be compliant, the Minister makes a payment to the municipalities according to the list of work approved, without exceeding the maximum amount of assistance as it appears in the announcement;

WHEREAS the other sources of funding for the work have been declared;

FOR THESE REASONS

Motion Cr. Drummond, seconded by Cr. Graham and unanimously resolved and adopted that the council of Bristol approves expenses in the amount of \$45 000 relating to the improvement work carried out and the inherent eligible costs mentioned in form V-0321, in accordance with the requirements of the Ministry of Transport of Quebec, and recognizes that in the event of non-compliance, the financial assistance will be terminated. Crd. The Mayor abstains from voting.

(20-12-135) T.E.C.Q. 2019-2023

WHEREAS the municipality acknowledges the guide concerning the terms of payment of the governmental contribution within the Gas Tax Program and the contribution from Quebec (TECQ) for the years 2019 to 2023;

WHEREAS the municipality must respect the applicable terms of this guide in order to receive the governmental contribution which was confirmed in a letter from the Minister of Municipal Affairs and Habitation;

IT IS RESOLVED THAT:

Motion Cr. Drummond that the municipality will respect the applicable terms in the guide;

the municipality agrees to be solely responsible and release Canada and Quebec and also their ministers, senior officials, employees and representatives of any responsibility concerning the claims, demands, losses, damages and costs resulting in the injury to a person, their death, damages caused to property or loss attributable to a deliberate or negligent act arising directly or indirectly from the realized investments by means of financial assistance obtained for the T.E.C.Q. 2019-2023 Program;

the municipality approves the content and authorizes the transfer to the Minister of Municipal Affairs and Habitation Version # 2 of the attached work program and all other required documents by the Ministry in order to receive the governmental contribution which was confirmed in a letter from the Minister of Municipal Affairs and Habitation;

the municipality undertakes to realize the minimum amount for the municipal infrastructure for the entire 5 years of the program;

the municipality will inform the Minister of Municipal Affairs and Habitation of any modifications to the programming approved by the present resolution.

the municipality confirms by the present resolution that Version # 2 of the attached work program has true realized costs. Crd. The Mayor abstains from voting.

Cr. Greer gives Notice of Motion to amend By-Law # 304A.3

(20-12-136) Motion Cr. Kilgour to award Petro Pontiac the fuel contract for the 2021 calendar year. Crd. The Mayor abstains from voting.

(20-12-137) Motion Cr. Drummond to hire Ryan Chabot for the Transfer Station Attendant position at an hourly rate of \$18.00 per hour. Crd. The Mayor abstains from voting.

(20-12-138) Motion Cr. Kilgour to add Easter Monday, Remembrance Day and January 2nd to the list of paid holidays for municipal employees. Crd. The Mayor abstains from voting.

(20-12-139) M.M.Q. Insurance

WHEREAS the Mutual of Quebec Municipalities was legally incorporated on November 17th, 2003 as a mutual damage company and holds the required permit issued by competent authorities;

WHEREAS the purpose of this mutual is for damage insurance;

WHEREAS the municipality considers that this mutual provides a solution to risk management, which is more advantageous than the current market solution and that the municipality should become a member;

THEREFORE Motion Cr. Kilgour that the Municipality of Bristol become a member of the Mutual of Quebec Municipalities for insurance purposes. The municipality accepts to become a party to the agreement creating the Mutual of Quebec Municipalities under articles 711.2 of the Municipal Code of Quebec, and the Cities and Towns Act signed by the municipalities' founders of the Mutual on April 3rd, 2003 a copy of which is hereto attached. In addition, the municipality agrees to pay a sum of \$100 for the membership contribution. The municipality will contract their insurance with the Mutual of Quebec Municipalities, the conditions for the next year being set out in the preliminary proposal dated December 7th, 2020, and will continue to do so as long as they are a member. The Mayor and Director General are authorized to sign for and on behalf of the municipality, all documents required for the execution of this resolution. Crd. The Mayor abstains from voting.

I, Christina Peck, Director General of the Municipality of Bristol, certify that there are credits available to pay the expenses below.

Christina Peck, Director General

(20-12-140) Motion Cr. Greer that invoices totalling \$811 739.71 be paid for the month of November. Crd. The Mayor abstains from voting.

(20-12-141) Motion Cr. Graham to accept the financial statements for the month of October. Crd. The Mayor abstains from voting.

(20-12-142) Motion Cr. Greer to close the meeting. Crd. The Mayor abstains from voting.

Mayor Brent Orr

Director General Christina Peck