

The regular meeting of the Bristol Council was held using social distancing on December 5<sup>th</sup>, 2022 at 8:00 p.m. with Mayor Brent Orr, and Crs. Valerie Twolan-Graham, Archie Greer, Meaghan McConnell, Greg Graham, Kim Crawford and Debbie Kilgour.

- (22-12-152) Motion Cr. Greer that the minutes from the November 7<sup>th</sup> meeting be adopted as presented. Crd. The Mayor abstains from voting.
- (22-12-153) Motion Cr. McConnell to adopt the agenda. Crd. The Mayor abstains from voting.
- (22-12-154) Motion Cr. Greer to authorize the Director General, Christina Peck, to sign the agreement pertaining to the grant for financial assistance for the Maintenance of Local Roads Program. Crd. The Mayor abstains from voting.
- (22-12-155) Motion Cr. Kilgour to add the organization Pontiac Community Players to the municipal insurance policy with the MMQ at a cost of \$500.00 plus 9% taxes, to be invoiced to the organization. Crd. The Mayor and Cr. Graham abstain from voting.
- (22-12-156) **TECQ 2019-2023**

**WHEREAS** the municipality acknowledges the guide concerning the terms of payment of the governmental contribution within the Gas Tax Program and the contribution from Quebec (TECQ) for the years 2019 to 2023;

**WHEREAS** the municipality must respect the applicable terms of this guide in order to receive the governmental contribution which was confirmed in a letter from the Minister of Municipal Affairs and Habitation;

**IT IS RESOLVED THAT:**

Motion Cr. Crawford that the municipality will respect the applicable terms in the guide;

the municipality agrees to be solely responsible and release Canada and Quebec and also their ministers, senior officials, employees and representatives of any responsibility concerning the claims, demands, losses, damages and costs resulting in the injury to a person, their death, damages caused to property or loss attributable to a deliberate or negligent act arising directly or indirectly from the realized investments by means of financial assistance obtained for the TECQ 2019-2023 Program;

the municipality approves the content and authorizes the transfer to the Minister of Municipal Affairs and Habitation Version # 4 of the attached work program and all other required documents by the Ministry in order to receive the governmental contribution which was confirmed in a letter from the Minister of Municipal Affairs and Habitation;

the municipality undertakes to realize the minimum amount for the municipal infrastructure for the entire 5 years of the program;

the municipality will inform the Minister of Municipal Affairs and Habitation of any modifications to the programming approved by the present resolution.

the municipality confirms by the present resolution that Version # 4 of the attached work program has true realized costs. Crd. The Mayor abstains from voting.

**(22-12-157) Subdivision Requests**

**WHEREAS** the Subdivision requests meet all requirements set forth in By-Law # 313 in terms of frontage and size;

**WHEREAS** the declaration has been accepted by the CPTAQ;

**THEREFORE** Motion Cr. McConnell to accept the Subdivision requests as submitted by Rusendale Farms for the properties identified as Lot 5 801 160 and Lot 5 800 991. Crd. The Mayor abstains from voting.

**(22-12-158)** Motion Cr. Twolan-Graham to accept the application of Steve Gray as a new member of the Town Planning Committee. Crd. The Mayor abstains from voting.

**(22-12-159)**

**PPA Grant**

**WHEREAS**

the Municipality of Bristol has taken note of the terms of the application of the Special Improvement Projects (PPA) component of the Local Road Assistance Program (PAVL) and undertakes to respect them;

**WHEREAS**

the road network for which a request for financial assistance has been granted is under municipal jurisdiction and is eligible for the PAVL;

**WHEREAS**

the work was completed in the calendar year during which it was authorized by the Minister;

**WHEREAS**

the work carried out or the inherent costs are eligible for the PAVL;

**WHEREAS**

the V-0321 accountability form has been duly completed;

**WHEREAS**

the transmission of the project accounts was completed at the end of the work or **no later than December 31st, 2022** of the calendar year during which the authorization was obtained from the Minister;

**WHEREAS**

the payment is conditional on the acceptance, by the Minister, of the accountability report relating to the project;

**WHEREAS**

if the rendering of accounts is deemed to be compliant, the Minister makes a payment to the municipalities according to the list of work approved, without exceeding the maximum amount of assistance as it appears in the announcement;

**WHEREAS**

the other sources of funding for the work have been declared;

**FOR THESE REASONS**

Motion Cr. Greer that it is unanimously resolved and adopted by the Bristol Council to approve expenses in the amount of \$45 000 relating to the improvement work carried out and the inherent eligible costs mentioned in form V-0321, in accordance with the requirements of the Ministry of Transport of Quebec. The municipality acknowledges that in the event of non-compliance, the financial assistance will be terminated. Crd. The Mayor abstains from voting.

**(22-12-160)**

**Lot 6 135 261**

**WHEREAS**

the original permit obtained for the property was for a greenhouse with no running water in 2017;

- WHEREAS** the structure was erected without obtaining any permits pertaining to residential construction, septic or a well;
- WHEREAS** the owner must submit proper documents to obtain a permit for construction;
- THEREFORE** Motion Cr. Greer that a letter be sent to the owner of the property identified as Lot 6 135 261 outlining the issues surrounding the construction. Crd. The Mayor abstains from voting.
- (22-12-161)** Motion Cr. Graham to award Petro Pontiac the fuel contract for the 2023 calendar year. Crd. The Mayor abstains from voting.
- Cr. McConnell gives Notice of Motion to amend By-Law # 304A.5 pertaining to the General Property Rate, Service Rates and the Annual Interest Rate.
- (22-12-162)** Motion Cr. Graham to renew the sponsorship for the existing municipal promotional sign at the Shawville Arena, in the amount of \$150 to the Shawville Figure Skating Club and \$150 to Shawville & District Minor Hockey. Crd. The Mayor abstains from voting.
- (22-12-163)** Motion Cr. Greer to accept the quote submitted by Multi-Routes Inc. for the supply, including transport and spreading of 63 000 litres of calcium at a cost of 0.369 per litre. Crd. The Mayor abstains from voting.
- (22-12-164)** Motion Cr. Twolan-Graham to apply for 3 Canada Summer Jobs grants, 2 for lifeguards and 1 for a data entry position for the Fire Department. Crd. The Mayor abstains from voting.
- (22-12-165)** Motion Cr. Kilgour to authorize the Director General, Christina Peck, to sign the service agreement for Next Generation 911 with Bell. Crd. The Mayor abstains from voting.

I, Christina Peck, Director General of the Municipality of Bristol, certify that there are credits available to pay the expenses below.

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Christina Peck, Director General

- (22-12-166)** Motion Cr. McConnell that invoices totalling \$524 948.43 be paid for the month of November. Crd. The Mayor abstains from voting.

- (22-12-167)** Motion Cr. Crawford to accept the financial statements for the month of October. Crd. The Mayor abstains from voting.
- (22-12-168)** Motion Cr. Graham to replace the existing Curling Club sponsorship sign. Crd. The Mayor abstains from voting.
- (22-12-169)** Motion Cr. Greer to close the meeting. Crd. The Mayor abstains from voting.

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Mayor Brent Orr

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Director General Christina Peck